

RIVENDELL SCHOOL

Drop-Off and Pick-Up Procedures 2018-2019

Our system is designed to be efficient and to provide for the maximum safety of the children. Please remember to be courteous of the neighbors, to use your flashers, and to avoid blocking driveways or honking your horn. Be sure to obey traffic laws, driving slowly and cautiously in our neighborhood.

Morning Drop-Off (All Weather)

- Drop-off is on Kentucky Street, 8:30-8:55 am.
- If turning from Lee Highway, turn onto Kensington Street, turn right on 24th Street and right on Kentucky Street.
- There is one continuous moving line. Pull up as far as possible to avoid a backup on neighborhood roads. If you need to help your child unload something, park your car outside of the drop-off zone.
- If you park and walk your child in, park in designated spaces and use the crosswalk.
- For safety, children are to exit their vehicles on the curbside only.
- Do not have a conversation with the parent opening the car doors. A quick “hello” is sufficient. Talking leads to a back-up in the drop-off line.
- Do not turn your car around in a neighbor’s driveway or in the middle of the street. After drop-off, turn right onto Lee Highway.

Afternoon Pick-Up (All Weather)

- Carpool pick-up takes place between 3:00 and 3:20 pm (1:00 and 1:20 pm on Wednesdays). Please be prompt to allow our teachers to keep carpool brief.
- The line forms at the top of Kentucky Street, continues down the block and around the corner at 24th Street, and sometimes extends back onto Kensington Street. Enter at the back of the line.
- Be mindful of intersections, including the traffic circle on Kensington Street. Do not stop in or otherwise block the circle while waiting in line. Do not “hug” corners if waiting to turn.
- Use emergency flashers as soon as you get in line.
- Do not double park while in line.
- Do not block the driveways of the neighbors’ homes.
- Pull up as far as possible to load students.
- Stay in your car. A carpool helper will take the names of the students you are picking up and help them into the car.
- Students must enter the vehicle on the curbside only.
- Do not park in the circle driveway at Lee Center, in front of the circle driveway, or in other areas that prohibit parking.
- If you must park or leave your car, please park on the opposite (west) side of Kentucky Street and use the crosswalk.
- Students may only cross Kentucky Street at the crosswalk and with a parent escort.

***Please encourage anyone dropping off or picking up your children
to follow our procedures and to respect our neighbors.***